## **ADMISSION COMMITTEE**

## **Objectives of the committee**

- To increase number of admissions for the courses offered.
- To guide the admission team and monitor the admission process
- To give advertisement, counselling and organise camps.
- To participate in various meetings and strengthen the admission process
- To maintain the smooth and transparent admission process in the college.
- To recommend change in the process of admission to the management it necessary
- To plan the day-to-day activities of the committee.

## Functions of the committee

- This committee helps to get maximum admissions to the college.
- It acts as a bridge between college committees and faculty members in the college furthermore it gives suggestions in terms of admissions.
- It checks all the necessary original certificates of the students who have come for admission.
- It maintains a file for the students' certificates
- It provides admission for the eligible students.
- It submits the list of admitted students to the principal.
- It receives applications from the candidates and examines them well and decides whether the candidate is eligible or not and then provides his/ her admission.
- This committee establishes and implements the criteria for admission or enrolment of the students to the college for all the courses according to the University and College Council regulations.
- The Committee will lays down the detailed procedure to be followed for admission and ensures the same has been implemented / followed.
- The Committee will identify and approves for admission suitable qualified candidates and displays the merit list as per schedule predetermined by the University and college council.
- Analyze the changes required in the admission policies of the previous years so as to improvise the system and the process.

S. No	Name of the members	Designation	Role in the committee
1	Dr.B Gopal	Principal	Chairperson
2	Mr.A.V.Ramana	AO	Co-Ordinator
3	Mr.V.Hema Subba Lakshmi	Assistant Professor, MBA	Member
4	Mr.G .Suresh	Assistant Professor,CSE	Member
5	Mr.N Venkatesh	Assistant Professor, EEE	Member
6	Mr.Katukuru Rambabu	Assistant Professor,H&S	Member
7	Koratla Prasanna	Student	Member
8	Kudumula Sharvani	Student	Member

## CONSTITUTION OF ADMISSION COMMITTEE